

ANNEXURE-A

PART-I

Utilization Certificate for Cash Component for the year 2011-2012 under MGNREGA for Kumari Block
for N.K.S. Gram Panchayat

District Jalpaiguri, West Bengal State Year 2011-12

- 1) Opening Balance as on 01.04.2011 Rs. 30186.90
 2) Allotment Received during the year 2011-12 Under MGNREGA Rs. 15732500 - 47 15760460 = 00


Allotment Order Memo No & date	Amount of Allotment received from District MGNREGA Cell
20/5/11	1015000 = 00
7/6/11	1522500 = 00
7/7	2030000 = 00
18/8	2030000 = 00
2/10	2045000 = 00
24/11	2030000 = 00
20/11/12	2537500 = 00
29/03/12	1522500 = 00
	29960 = 00
	Rs - 15732500 = 00
	Rs - 15760460 = 00


- 3) Miscellaneous Receipts of the Agency, if any, Under MGNREGA-Rs. 23279 = 00
 4) Fund received from Block, if any. -
 5) Total fund available (1+2+3+4) = Rs. 15813925.91

Certified that a sum of Rs. 15732500 = 00 only was received as sub-allotment during 2011-12 from District NREGA Cell Letter no. & date given on the margin under NREGA.
 Further a sum of Rs. _____ only being unspent balance of the previous year 2010-11 i.e. Opening Balance during the year was allotted to be brought forward for utilization during the current year 2011-12. The miscellaneous receipts of the agency during the 2011-12 were Rs. _____
 It is also certified that out of the above mentioned total funds of Rs. _____, only a sum of Rs. 15732500 = 00 only has been utilized during 2011-12 for the purpose for which it was sanctioned, out of which, an amount of Rs. _____ has been utilized on administrative expenses permissible under the NREGA. It is further certified that the unspent balance of Rs. _____ only remaining as on reporting date, _____ which will be utilized for the programme in 2012-13.

Certified that I have satisfied myself that the conditions on which funds was sanctioned have been duly fulfilled/ are being fulfilled and that I have exercised checks as declared in prescribed requisition format part-II to see that the money has been actually utilized in the Block/GP for the purpose for which it was sanctioned. The scheme for which UC is being given social audit/inspection for as such schemes is completed. Form 3-register are updated and MIS data entry done for 100% MIS against scheme.

GP.....Memo No.....Date.....


 Signature of Executive Assistant/ Secretary
 Nirjita Sabhyak (with Official Seal)
 N.K.S. Gram Panchayat


 Signature of GP Pradeep HAYAT
 with Official Seal and date

Block.....Memo No.....Date.....

Copy forwarded for information and necessary action to:-

- 1) The ADPC, MGNREGS & ADM (Dev), Jalpaiguri.


 Checked & Signed by APO/JPO/Block Officials


 Counter Signature & Seal of the P.O & B.D.O

PART-II

Utilization Certificate for Administrative fund for the year 2011-2012 under MGNREGA

District Jalpaiguri, West Bengal State Year 2011-12

- 1) A.E. Opening Balance as on 01.04.2011, if any, Rs. 30186=91
- 2) Allotment received during the year 2011-12 Under MGNREGA A.E. fund Rs. ~~15260460=00~~ 15982739=1
- 3) Total fund available (1+2) = Rs. ~~15290646=00~~ 15812925=00
- 4) Total utilization of A.E. fund Rs. 14804120=00
- 5) Closing balance of A.E.(3-4) = Rs. 1009805=00

Allotment Order No. Memo No & date	Amount of Allotment received from District MGNREGA Cell for AE fund
20/05/11	1015000 = 00
7/6/11	1522500 = 00
7/7/11	2030000 = 00
18/8/11	2030000 = 00
2/10/11	3045000 = 00
29/11/11	2030000 = 00
20/01/12	2537500 = 00
27/03/12	1522500 = 00

This is to certify that the above sanctioned administrative fund has been fully/ partly utilized against approved order of the P & RD, Govt. of West Bengal vide order no.3337(10)/P&RD/P/185-01/05(P1) Dated-15/06/2006. The administrative fund utilized for the following purpose as guided by the P & RD, Govt. of West Bengal,

- 1) Staff salary- Cost of additional staff engaged at various levels for the scheme with the approval of the State Government.
- 2) Other contingent expense-
 - a) Mobility support to the Block/Gram Panchayat (inspection of schemes)
 - b) Training of PRI members and other functionaries for this scheme
 - c) IEC Campaign for awareness generation for this Act & Scheme
 - d) Outsourcing of Data Entry work (VLE)
 - e) Printing of forms etc.
 - f) Stationery and Peripherals
 - g) Office furniture and equipments
 - h) Capacity building of SHG's for the purpose of this scheme.
 - i) Social audit of works implemented under this scheme.

Beside that earlier issued vide Memo no.597/MGNREGS date-14/07/2011 of this office may kindly be compliance in due course as follows -

- 1) Expenses for conducting meeting specially for MGNREGS issues at Block level
- 2) Arrear payment of GRS/2nd GRS/TA/CA/BSAC/PA/JPO if any as per P & RD order
- 3) Muster Roll verification Bill.
- 4) Miscellaneous expenses for smooth running of Block MGNREGA Cell on subject to prior approval of SPC & DM

Memo no..... dated

B. Kumar
 Signature of Executive Assistant/ Secretary/
 Nirman Sahayak (With Official Seal)
 Executive Assistant
 N.K.S. Gram Panchayat

N.K.S. Gram Panchayat
 Signature of Panchayat
 with official Seal and date
 N. K. S. GRAM PANCHAYAT

ANNEXURE B

FORMAT FOR FINANCIAL AND PHYSICAL POSITION FOR GRAM PANCHAYAT
UNDER MGNREGA FOR 2011-12

Name of the Block: Kumernagram Block,
Name of the GP:- NKS Gram Panchayat

SECTION-A-(FINANCIAL)

Sl. No.	Particulars	Amount (in Rs. Lakhs)
1	Opening balance	30,186 = 97
2	Fund received during the financial year from the District	1,57,60,460 = 10
3	Fund received from Block during the financial year, if any	-
4	Misc. receipts credited during the year	2,32,797 = 10
5	Total funds available (1+2+3+4) during the financial year under MGNREGA	1,58,13,425 = 91
6	Total funds utilized during the financial year	
	(a) Expenditure on administrative expenses	2,15,125 = 10
	(b) Expenditure on unskilled labour component	79,37,347 = 10
	(c) Material cost including semi-skilled and skilled labour	66,51,648 = 10
7	Closing balance	10,07,805 = 10
8	Percentage of utilization to total funds available (6/5 x 100)	93.61

SECTION-B (PHYSICAL PROGRESS)

1 No. of households issued Job Cards:-

SCs	STs	Others	Total
873	2278	646	3797

2 No. of households who have demanded employment 2758
 3 No. of households that have been provided employment 2758
 4 No. of households that have completed 100 days employment 74
 5 No. of Mandays generated 0.75519 (in lakh)

Memo No..... Date.....

R. K. M. A.
Signature of Executive Assistant/Secretary/
Nirman Sahayak (With Official Seal)

Executive Assistant
N.K.S. Gram Panchayat

S. D. D. D.
Prodhyan
M.K.S. GRAM PANCHAYAT
Signature of GP Prodhyan
with official Seal and date